



Faculty of Applied Sciences and Technology
Universiti Tun Hussein Onn Malaysia

CHECKLISTS AND DECLARATIONS for
Submission of Final Report (BDP II)

This form should be completed by the student and endorsed by the supervisor before submission of hard-bound Final Report to the Faculty.

SUBMISSION OF FINAL REPORT CHECKLIST AND DECLARATION													
DECLARATION BY STUDENT													
<p><i>Please tick (✓)</i></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%; border: 1px solid black; height: 30px;"></td> <td style="padding-left: 10px;">I have made all the necessary amendments based on comments and suggestions given by my supervisor and examination panel.</td> </tr> <tr> <td style="border: 1px solid black; height: 30px;"></td> <td style="padding-left: 10px;">I have made sure that the writing format of my Final Report is in accordance with the UTHM Thesis Writing Guide (2012).</td> </tr> <tr> <td style="border: 1px solid black; height: 30px;"></td> <td style="padding-left: 10px;">I have included the "Status Confirmation", "Title Page" and "Declaration of Authorship" in my Final Report.¹</td> </tr> <tr> <td style="border: 1px solid black; height: 30px;"></td> <td style="padding-left: 10px;">I have obtained approval of my Final Report from my supervisor.</td> </tr> <tr> <td style="border: 1px solid black; height: 30px;"></td> <td style="padding-left: 10px;">I have made at least three (3) hard-bound copies of my Final Report according to the binding format as prescribed by the UTHM Thesis Writing Guide (2012).²</td> </tr> <tr> <td style="border: 1px solid black; height: 30px;"></td> <td style="padding-left: 10px;">I have completed the "Submission of Hard-Bound Final Report" form.</td> </tr> </table>			I have made all the necessary amendments based on comments and suggestions given by my supervisor and examination panel.		I have made sure that the writing format of my Final Report is in accordance with the UTHM Thesis Writing Guide (2012).		I have included the "Status Confirmation", "Title Page" and "Declaration of Authorship" in my Final Report. ¹		I have obtained approval of my Final Report from my supervisor.		I have made at least three (3) hard-bound copies of my Final Report according to the binding format as prescribed by the UTHM Thesis Writing Guide (2012). ²		I have completed the "Submission of Hard-Bound Final Report" form.
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Student's Signature:	Date:												
Name of Student:	Matric Card No.:												
ENDORSEMENT BY SUPERVISOR													
<p>Comment (if any):</p> <p>Supervisor's Signature: _____ Date: _____</p> <p>Official Stamp:</p>													

Notes: 1 Refer to pages 30, 35 and 38 of the UTHM Thesis Writing Guide (2012).

2 Refer to section 2.10 (page 14) of the UTHM Thesis Writing Guide (2012).